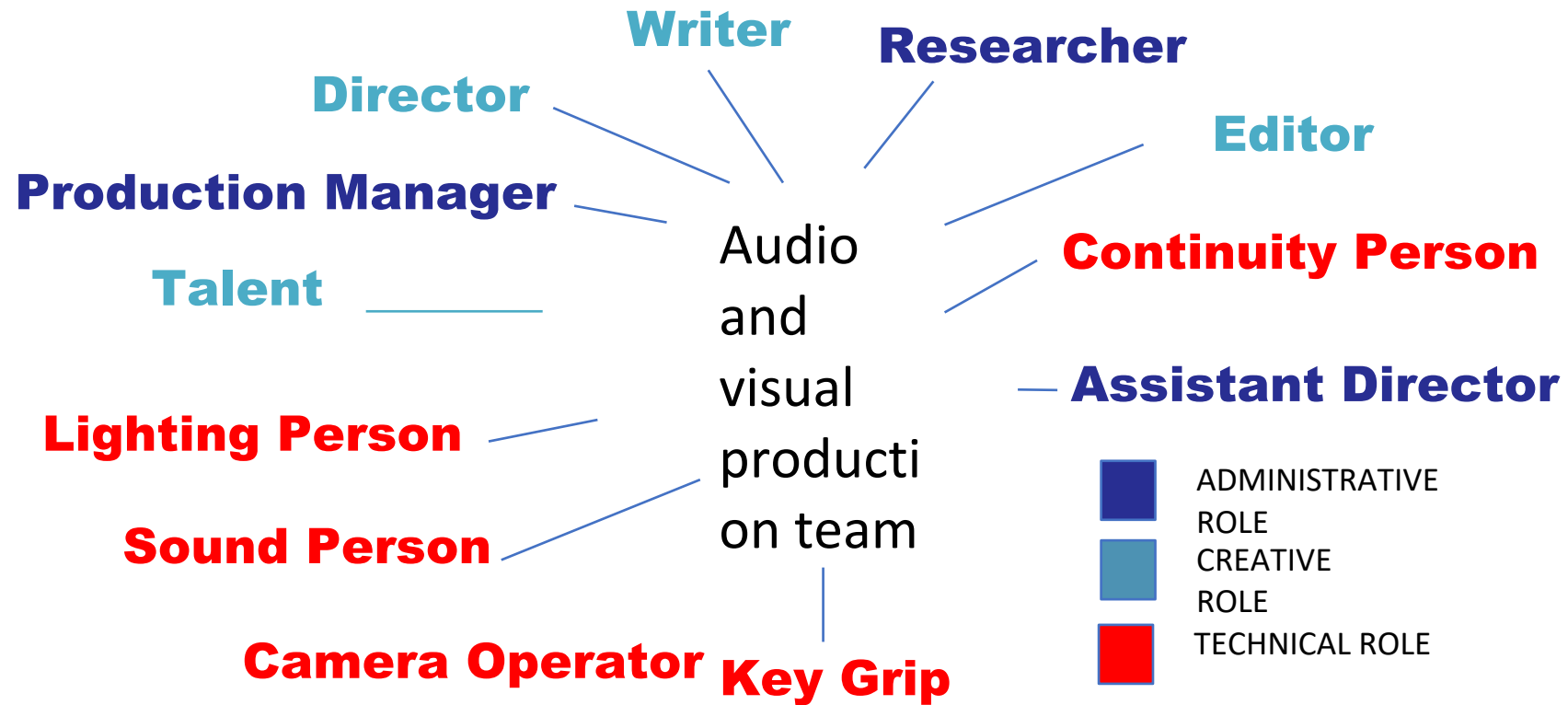


**GO DigiART - Digital Media & Art impact on  
Adult Social Inclusion**  
*ACT - Administrative, creative  
and technical roles*





# **WRITER**

**For a drama the writer writes the script**

**For a documentary the writer writes the questions for interviewees that are likely to result in answers that will tell the story of the documentary**

# **DIRECTOR**

**The director directs what is going on in front of the camera so that all of the audio visual content needed to tell the story is captured**

# **PRODUCTION MANAGER**

**The production manager looks after the practical and logistical concerns such as securing locations, ensuring that legal paperwork is done and that staff and equipment are provided**



# TALENT

**Those who appear, visually or vocally, in the film are 'talent'. For example, they can be actors, narrators, presenters or interviewers.**

# LIGHTING

**Looks after lighting the scene that is being filmed using artificial lights or reflectors to manipulate available light such as natural daylight**



# **SOUND**

**Looks after recording the audio**





# **CAMERA**

**Uses the camera to film the scene**



# KEY

**Assists the camera operator in setting up camera equipment such as tripods**



# **ASSISTANT DIRECTOR**

**With the director and production manager, schedules the timing and order of the filming and then works with the director to ensure that the time schedule is adhered to. In carrying out this task the assistant director needs to ensure that all are doing their job efficiently – including the director.**



# Continuity

**As scenes of a film are usually shot out of sequence, the continuity person needs to ensure that nothing is out of place. For example, if a glass is almost empty in one scene it should not be almost full in the next.**



# **EDITOR**

**The editor uses computer software to edit the film. This involves the footage, the audio and any graphics, titles or additional sound that is required.**



# **RESEARCHER**

**The researcher carries out any necessary research to plan the story of the film or documentary**